

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 5:00 p.m.
July 20, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on July 20, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to Meeting ID: meet.google.com/wqs-nxta-dui or joining by phone: (US)+1 470-273-8996 PIN: 832 265 673#. The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- HIB Self Assessment
- October 12, 2021 Board of Education Meeting

IV. PUBLIC HEARING ON THE PROPOSED RENEGOTIATION AND AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH THE SUPERINTENDENT

Statement read by the Board President: Whereas, the Readington Township School District Board of Education (hereinafter the "Board") wishes to amend the contract of the Superintendent, for the effective period of July 1, 2021 through June 30, 2023; and

Pursuant to N.J.S.A. 18A:11-11, the Board is required to provide public notice, 30 days and 10 days prior, of its intent to hold a public hearing and to take action to amend, extend, renegotiate and / or alter contract terms and conditions of the Superintendent. Notice was provided to the public via publication in the district's official newspaper on June 19, 2021 and on July 10, 2021, and publication on the district's public website every day for the period beginning June 19, 2021 through July 20, 2021. The subject contract was reviewed and subsequently approved on June 24, 2021 by the Interim Executive County Superintendent of the NJ Department of Education, Hunterdon County Office.

Now, therefore be it resolved, the Board is providing opportunity for public comment on the amended contract of the Superintendent. The Board, pursuant to N.J.S.A. 10:4-12 (b), the Open Public Meetings Act, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public. Please be aware that the subjects of this hearing retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

V. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

VI. CORRESPONDENCE

- Email D.R. - Last Day of School
- Email M.W. - Graduation
- Email R.F. - Masks
- Email R.F. - Mask Options
- Email A.R. - Masks
- Email J.T. - Masks
- Email A.L. - Masks

VII. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03
Motion _____ 2nd _____
- 1.01 June 2021 Enrollment and Drill Reports
(Attachment 1.01)
- 1.02 RMS Discipline Report Quarter 4/ April 15, 2021 - June 18, 2021
(Attachment 1.02)
- 1.03 Motion to submit the HIB Self Assessment Report 2020 - 2021

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.04
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes June 8, 2021.
- 2.02 Motion to approve the Meeting Executive Session Minutes June 8, 2021.
- 2.03 Motion to approve the Special Meeting Minutes June 8, 2021.
- 2.04 Motion to approve the Special Meeting Executive Session Minutes June 8, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**C. FINANCE/FACILITIES
Committee Report**

3. Motion to adopt 3.01 - 3.11
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill Lists** for the period from **June 10, 2021 through July 15, 2021** for a total amount of **\$554,215.16** from the period **July 2, 2021 through July 15, 2021** for a total amount of **\$1,099,650.36**.
(Attachment 3.01-3.01a)
- 3.02 Motion to approve **District Travel Schedule July 20, 2021** for a total amount of **\$227.16**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll** for the month of **May 2021** for a total amount of **\$2,045,562.89**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for May 1, 2021 through May 31, 2021**.
(Attachment 3.04-3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: May 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of May 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2021.
(Attachment 3.05-3.05a)

- 3.06 Motion to approve the following resolution:

BE IT RESOLVED by the Readington Township Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Settlement") between the Board and the Parents of student no. 273325 and which Settlement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- 3.07 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property
WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and
WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;
NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:
(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold (3) is attached.

(Attachment 3.07)

3.08 Motion to approve the Shared Services Agreement between the Readington Township Board of Education and Law Enforcement Officials for the 2021-2022 school year.

(Attachment 3.08)

3.09 Motion to close out and transfer Summer Athletics (Fund 62) balance of \$585.13 to Summer Enrichment (Fund 61).

3.10 Motion to submit the following for year 2021-2022 grant applications and acceptance of funds:

ESSA:

Title I \$35

Title II \$16,813

Title III Consortium \$15,087 with \$1,400 designated for Readington funds

Title IV \$10,000

IDEA:

Basic \$359,427

Preschool \$13,665

3.11 Motion to approve the Membership Renewal and the Indemnity and Trust Renewal with SAIF (School Alliance Insurance Fund) for general liability, workers compensation, automobile, professional liability, and other insurances for the 2021-2022 school year.

(Attachment 3.11)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

4. Motion to adopt 4.01 - 4.05
Motion _____ 2nd _____

4.01 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Nicole Monaco	TCNJ Student Teaching	Holland Brook School Jennifer Higdon	Fall Semester 2021

4.02 Motion to approve the following resolution authorizing the award of a contract for Professional Development Services directly tied to proprietary software for the 2021-2022 school year.

WHEREAS, the Readington Township Board of Education has a need to award the following proprietary service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

WHEREAS, the anticipated term of this contract is one (1) year or less; and

WHEREAS, the District has purchased a proprietary software named iReady for math and reading which is integrated into student instruction; and

WHEREAS, the District needs professional development for staff to properly utilize the proprietary software; and

WHEREAS, the use of a different vendor and/or software would unnecessarily escalate the costs and/or potentially cause irreparable harm to the education of our student population; the following proprietor has submitted a proposal indicating they will provide the service indicated as listed; and

NOW, THERE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Jason Bohm, Business Administrator/Board Secretary, to enter into the following proprietary service contract:

SERVICE	PROPRIETOR	AMOUNT OF CONTRACT
Professional Development Services for Proprietary iReady Software	Curriculum Associates	\$6,000.00 CRRSA ESSER II Funding will be used

- 4.03 Motion to approve Powerful Communications Consultants, not to exceed \$6,000.00 for the District Diversity, Equity and Inclusion Training on August 24, 2021. This training will be funded by the 2021-2022 ESSA Title II Grant.
- 4.04 Motion to approve Judy Lo Bianco, HPE Solutions Consultant, in the amount of \$1,000.00 for professional development training for the PE/Health staff on the District In-Service Day, October 12, 2021. This training will be funded by the 2021-2022 ESSA Title IV Grant.
- 4.05 Motion to approve and ratify a home instruction extension for student H-202104 from June 30, 2021 to July 7, 2021. Services to be provided by Brookfield Educational Services Program at a rate of \$30.00 per hour for 5 hours per week.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
Committee Report**

- 5. Motion to adopt 5.01 - 5.17
Motion _____ 2nd _____

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
June Durr	Substitute Teacher/Aide
Richard Sumliner	Substitute Teacher/Aide
Denise Sawtell	Substitute Teacher/Aide

- 5.02 Motion to accept the Superintendent's recommendation to ratify and approve Jenna Nagel and Kate Kehoe as teachers for the Accelerate Learning Virtual Home Instruction Program for four (4) weeks during the summer of 2021 at the contractual rate of \$30.00 per hour. Stipends for this program are not to exceed 60 hours of instructional time and 20 hours of prep time for each grade level and subject and shall not exceed a total aggregate amount of \$38,400.00 for all staff members combined. This program is funded through the ESSER II/CRRSA grant.

- 5.03 Motion to accept the Superintendent's recommendation to approve the following facilitators and facilitator stipends for the self-sustaining 2021 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	COURSE DATE	STIPEND
Kelly Parks (replacing Leslie Weintraub)	Kitchen Creations	July 26-28	\$270.00

Anna Shinn (replacing Kathryn O'Connor)	Arts & Crafts	July 26-30	\$450.00
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5.04 Motion to approve and ratify the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Vincent Biancamano	LTS Teacher/SS (RMS) 20-01-D2/aem	\$61,860 MA Step 1	09/01/2021 - 06/30/2022
Austin Abney	Teacher/PE/Health (WHS) 20-04-D2/agq	\$56,260 BA Step 1	09/01/2021 - 06/30/2022

5.05 Motion to approve Kirsli Spinks, Network/Database Support Technician, an increase in salary from \$52,298.00 to \$61,000.00 effective July 1, 2021 - June 30, 2022.

5.06 Motion to accept the following retirement with appreciation of her years of service:

NAME	POSITION	EFFECTIVE DATE
Robyn Davies	Teacher/3rd Grade (WHS) 20-04-D2/acz	07/08/2021

5.07 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Jennifer Snyder	Aide/Special Education (RMS) 30-01-D3/azu	06/30/2021
Lachezar Stoyanov	Computer Technician (BOE) 15-05-D3/amj	07/26/2021
Kenneth Cubillas	Teacher/Music (RMS) 20-1-D2/bam	On or before 09/11/2021
Michelle Johnson	Teacher/Autism (WHS) 20-04-D2/aye	On or before 9/12/2021

5.08 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the “Board”) and Jonathan R. Hart, Ph.D., entered into an Employment Agreement for the term commencing July 1, 2018 and expiring June 30, 2023 (hereinafter referred to as the “Present Employment Agreement”); and **WHEREAS**, the Board and the Superintendent desire to rescind the Present Employment Agreement prior to its conclusion, and enter into a new Employment Agreement for a term commencing July 1, 2021 and expiring June 30, 2026 (hereinafter referred to as the “Amended Employment Agreement”); and **WHEREAS**, this Employment Agreement has been submitted to and approved by the Interim Executive

County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby rescinds the Present Employment Agreement; and

BE IT FURTHER RESOLVED that the Board hereby appoints Jonathan R. Hart, Ph.D., as the Superintendent of Schools for the Readington Township School District for the period beginning on July 1, 2021 and expiring on June 30, 2026, in accordance with the terms of the Amended Employment Agreement annexed hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED that the Board approves the attached Amended Employment Agreement with Jonathan R. Hart, Ph.D., for the position of Superintendent of Schools for the foregoing period of appointment; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and School Business Administrator to execute the Amended Employment Agreement on behalf of the Board.

(Attachment 5.08)

- 5.09 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Kristen Halozan	Transfer from: to:	20-01-D2/afn 20-04-D2/axy 20-03-D2/axx	RMS Teacher/Art WHS Teacher/Art TBS Teacher/Art	No Change
Dana Pierro	Transfer from: to:	20-04-D2/axy 20-03-D2/axx 20-01-D2/afn	WHS Teacher/Art TBS Teacher/Art RMS Teacher/Art	No Change
Michelle Johnson	Transfer from: to:	20-04-D2/aye 20-04-D2/aye	WHS Teacher/Autism HBS Teacher/Autism	No Change
Anna Shinn	Transfer from: to:	20-03-D2/bbf 20-04-D2/acz	TBS & WHS (PT) Teacher/Math Intervention WHS Teacher/Grade 3	\$58,435 BA Step 5

- 5.10 Motion to approve and ratify all Readington bus drivers to substitute for the 2021 Extended School Year Program at their contracted salary, from July 6, 2021 through August 5, 2021 not to exceed 18 hours per week.
(Attachment 5.10)

- 5.11 Motion to accept the Superintendent's recommendation and approve the following teachers to participate with the District Leadership Team in the Diversity, Equity, and Inclusion Training occurring on August 24th, 2021 at the contractual rate of \$30.00 per hour not to exceed 5 hours:

NAME
Gargi Adhikari
Emily Bengels
Filomena Hengst
Carey-Anne Hendershot

- 5.12 Motion to approve Marisa Dotro and Lauryn Ingram as ESY substitutes for the 2021 ESY Program at their summer rate.

- 5.13 Motion to approve Marisa Dotro to attend an Augmentative and Alternate Communication Evaluation for a preschool student this summer at her contractual rate not to exceed 3 hours.
- 5.14 Motion to amend motion 5.17 from June 8, 2021 Board of Education meeting to approve the hours for Lindsey Hutson to 5 hours/day and Meredith Kane to 2 hours/day to provide support to the district's ESY Program July 6, 2021-August 5, 2021 at their summer rate.
- 5.15 Motion to approve Deanna Schwaiger to provide transitional programming for student S-009 not to exceed 6 hours at her contractual rate.
- 5.16 Motion to approve and ratify Colleen DiGregorio and Donna Urbanowicz to attend Special Education Eligibility and IEP meetings between July 1 - August 31, 2021 at their contractual rate.
- 5.17 Motion to accept the Superintendent's recommendation and approve an extended other leave in accordance with the RTEA contract Article XII, Section F for employee #5211 until June 30, 2022.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**F. COMMUNICATION
 Committee Report**

- 6. Motion to adopt 6.01-6.02
 Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for first reading :
 (Attachment 6.01)
 - Bylaw 0131 - Bylaws, Policies, and Regulations
 - Policy 3142 - Nonrenewal of Nontenured Teaching Staff Members
 - Policy 4146 - Nonrenewal of Nontenured Support Staff Members
- 6.02 Motion to accept the Superintendent's recommendation and abolish the following policy:
 - Policy 1649 - Federal Families First Coronavirus (COVID-19) Response Act

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VIII. UNFINISHED BUSINESS

- [School Election Application](#) deadline July 26, 2021

IX. NEW BUSINESS FROM BOARD

- Board Member Training - Judith Wilson (Approx. 90 Minutes)
- Discuss In-Person Board Meetings

X. OPEN TO THE PUBLIC

XI. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____